



201 W. Main St. ~ P.O. Box 68 ~ Warsaw, Mo. 65355  
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welcometowarsaw.com

## DRAKE HARBOR/AMPHITHEATER RENTAL AGREEMENT

### Applicant Information:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Is this a company sponsored event? (Circle One) Yes (if yes, fill in company information below) No

Company/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

### Facility Rentals: (Check all that apply)

\_\_\_\_\_ Amphitheater.....\$150.00

#### Drake Harbor:

\_\_\_\_\_ Pad #1 (front grass area).....\$100.00

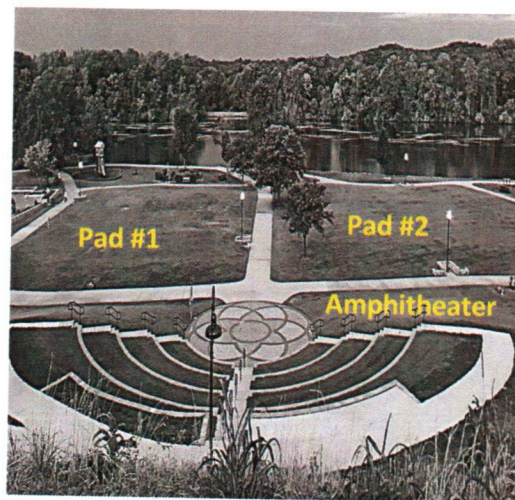
\_\_\_\_\_ Pad #2 (back grass area).....\$100.00

\_\_\_\_\_ Pad #1 & #2 (rent together).....\$150.00

#### Extra Fee:

\_\_\_\_\_ Revenue generating event (ticket sales/personal profit).....\$50.00

AMOUNT PAID: \$ \_\_\_\_\_ DATE: \_\_\_\_\_



### Event Information:

Using sound equipment? Fill out a **Sound Amplification Permit**. Putting up a structure, charging entrance fees, selling merchandise, etc.? Fill out a **Special Use Permit**. These permits must be filled out in addition to the rental agreement.

Type of Event: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Max # of People Attending: \_\_\_\_\_

Event Start/End Time (include set-up/clean-up): Start: \_\_\_\_\_ AM/PM End: \_\_\_\_\_ AM/PM

Briefly describe your event/activity: \_\_\_\_\_

I, the undersigned, certify and acknowledge that I have read and will abide by the **Drake Harbor & Amphitheater Rules & Regulations**. I hereby attest that the information in this application is true and accurate to the best of my knowledge, and that I have received a copy of the rules and regulations.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## RENTAL INFORMATION SUMMARY

<b>Reservations:</b>	Up to two years in advance. Minimum two-week notice. Full rental fee due at the time of reservation.
<b>Rental Procedure:</b>	<ul style="list-style-type: none"> <li>• Rental Agreement</li> <li>• Sound Permit (if needed)</li> <li>• Park Special Use Permit (if needed)</li> </ul>
<b>Ticket Sales:</b>	Revenue generating events are acceptable for an <b>additional \$</b> to the rental agreement.
<b>Concessions:</b>	Unit must be fully contained and the renter must provide their own electric. No additional fees will be applied.
<b>Cancellation:</b>	<b>NO REFUNDS!</b> Event may be rescheduled within one year of the original event date.
<b>Insurance:</b>	Public Liability Insurance is required, naming the <b>City of Warsaw</b> as the certificate holder. <ul style="list-style-type: none"> <li>• \$1,000,000.00 per single accident/occurrence.</li> <li>• \$2,000,000.00 with amusement devices.</li> </ul>
<p style="text-align: center;"><i>The above information is a summary ONLY.</i>  Please refer to the <b>Rules and Regulations</b> for complete information.</p>	

## OFFICE STAFF:

<b>TRANSACTION:</b> \$ _____ Cash    Check _____    Debit/Credit	<b>Receipt #:</b> _____
<b>Staff Initials:</b> _____	<b>Date:</b> _____